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| TABE TESTING EVERY Wednesday at 9:00am BY APPOINTMENT ONLY. See your Career Coach or Staff member in the job center if you need an appointment. Kingman May 2018  |
| One-Stop Workshop CalendarHours of operation: Monday – Friday from 8:00am to 5:00pmOur #1 Job Is Helping You Find a Job |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
|  | **1** | **2** | **3** | **4** |
|  | **Orientation 9AM****Job Skills Match 10AM****Career Exploration 10:30AM** | **Resume Building 2PM** | **What Employers Want 2pm****Job Applications 2:30pm** | **Interviewing With** **Confidence** **10AM****Job Club 11AM** |
| **7** | **8** | **9** | **10** | **11** |
|  | **Orientation 9AM****Job Skills Match 10AM****Career Exploration 10:30AM** | **Resume Building 2PM** | **What Employers Want 2pm****Job Applications 2:30pm** | **Interviewing With** **Confidence** **10am****Job Club 11AM** |
| **14** | **15** | **16** | **17** | **18** |
|  | **Orientation 9AM****Job Skills Match 10AM****Career Exploration 10:30AM**  | **Resume Building 2PM** | **What Employers Want 2pm****Job Applications 2:30pm** | **Interviewing With** **Confidence** **10am****Job Club 11AM** |
| **21** | **22** | **23** | **24** | **25** |
|  | **Orientation 9AM****Job Skills Match 10AM****Career Exploration 10:30AM** | **Resume Building 2PM** | **What Employers Want 2pm****Job Applications 2:30pm**  | **Interviewing With** **Confidence** **10am****Job Club 11AM** |
| **28** | **29** | **30** | **31** |  |
| CLOSED IN HONOR OF MEMORIAL DAY | **Orientation 9AM****Job Skills Match 10AM****Career Exploration 10:30AM** | **Resume Building 2PM** | **What Employers Want 2pm****Job Applications 2:30pm** | **Job center is closed for lunch from** **Noon-1pm** |

**Helpful Websites:**

<https://www.arizonaatwork.com/>

https://www.azjobconnection.gov/ada/r

**For more information; 700 W. Beale St, Kingman AZ (928-753-0723)**

**Closed on all Federal Holidays. When the week is interrupted by a holiday. We will attempt to move the workshops to another day that week.**

**“An Equal opportunity Employer Auxiliary aids and Services Available upon request to individuals with Disabilities”**