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| Kingman November 2018 |
| One-Stop Workshop CalendarHours of operation: Monday – Friday from 8:00am to 5:00pm Job center is closed from 12pm-1pmOur #1 Job Is Helping You Find a Job |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
|  |  |  | **1** | **2** |
|  |  |  |  | **Interviewing With**  |
|  |  |  | **What Employers Want 2pm****Job Applications 3pm** | **Confidence** **10am****Job Club 11AM** |
| **5** | **6** | **7** | **8** | **9** |
| **Orientation 2PM** | **Job Skills Match 10AM****Career Exploration 10:30AM** | **Resume Building 2PM** | **What Employers Want 2pm****Job Applications 2:30pm** | **TABE Testing****9am & 2pm****(must be registered)****Interviewing With****Confidence 10am****Job Club 11AM** |
| **12** | **13** | **14** | **15** | **16** |
| **Veteran’s Day****Observed****Offices Closed** | **Orientation 2PM****Job Skills Match 2:30pm****Career Exploration 3PM** | **TABE Testing****9am & 2pm****(must be registered)****Resume Building 2PM** | **What Employers Want 2pm****Job Applications 2:30pm** | **Interviewing With** **Confidence** **10am****Job Club 11AM** |
| **19** | **20** | **21** | **22** | **23** |
| **Orientation 2PM** | **Job Skills Match 10AM****Career Exploration 10:30AM** | **TABE Testing****9am & 2pm****(must be registered)****Resume Building 2PM** | **Offices Closed** | **Interviewing With Confidence 10am****Job Club 11AM****What Employers Want 2pm****Job Applications 2:30pm** |
| **26** | **27** | **28** | **29** | **30** |
|  **Orientation 2PM** | **Job Skills Match 10AM****Career Exploration 10:30AM** | **TABE Testing****9am & 2pm****(must be registered)****Resume Building 2PM** | **What Employers Want 2pm****Job Applications 2:30pm** | **Interviewing With****Confidence** **10am****Job Club 11AM** |

**Helpful Websites:**

<https://www.arizonaatwork.com/>

<https://www.azjobconnection.gov/ada/r>

**TABE TESTING EVERY Wednesday at 9:00am and 2:00pm and all day Friday BY APPOINTMENT ONLY. See your Career Coach or Staff member in the job center if you need an appointment.**

**For more information; 700 W. Beale St, Kingman AZ (928-753-0723)**

**Closed on all Federal Holidays. When the week is interrupted by a holiday. We will attempt to move the workshops to another day that week.**

**“An Equal opportunity Employer Auxiliary aids and Services Available upon request to individuals with Disabilities”**